

MEETING AGENDA

MEETING INFORMATION

MEETING DATE	Thurs Nov 19 and Sat Nov 21	MEETING TIME	8AM-7PM / 8 AM-2PM
MEETING NAME	Spark Session	MEETING LOCATION	Ely Library

FEH PROJECT NAME Ely Library

FEH PROJECT NUMBER 2020313

PURPOSE Develop and analyze concept solution options to support service delivery space needs and achieve Goals for Success

DISCUSSION

- 1) **Introductions of team members**
- 2) **Thursday November 19 Spark Session day 1**
 - a) **8:00AM– 8:30 AM Design team arrive & set up**
 - b) **8:30 – 12:00 Site & plan option development (open to the Public and Staff)**
 - c) **12:00 – 1:00 present initial options, select preferred for further study (open to the Public and Staff)**
 - d) **1:00 – 1:30 design team lunch**
 - e) **1:30 – 5:30 Block Diagrams of Concepts (open to the Public and Staff)**
- 3) **Thursday November 19 **Public Meeting #3****
 - a) **6:00 – 7:30 PM present options, select preferred for further study**
- 4) **Saturday November 21 Spark Session day 2**
 - a) **8:00 – 8:30 AM internal team meeting**
 - b) **8:30– 12:30 develop selected design options & budgets (open to the Public and Staff)**
- 5) **Saturday November 21 **Public meeting #4****
 - a) **1:00 – 2:30 PM present options, rate preferred solutions**
- 6) **Next Meeting – 10 Dec. 2020 @ 6:00PM**