

MEETING MINUTES

ISSUE DATE ?? November 2020

MEETING INFORMATION

MEETING DATE	21 November 2020	MEETING TIME	2:45 pm
MEETING NAME	Core Planning Committee meeting #5	MEETING LOCATION	Virtual Zoom Meeting
PROJECT NAME	Ely Library Planning		
FEH PROJECT NUMBER	2020313		
MINUTES PREPARED BY	Christy Monk		

ATTENDEE NAME	ORGANIZATION	PHONE	EMAIL
<input checked="" type="checkbox"/> Kevin Eipperle	FEH DESIGN	563.583.4900	kevine@fehdesign.com
<input checked="" type="checkbox"/> Christy Monk	FEH DESIGN	563.583.4900	christym@fehdesign.com
<input checked="" type="checkbox"/> Emily Sewell	FEH DESIGN	563.583.4900	emilys@fehdesign.com
<input checked="" type="checkbox"/> Karen Greiner	FEH DESIGN	563.583.4900	kareng@fehdesign.com
<input checked="" type="checkbox"/> Sarah Sellon	Library Director	319.848.7616	ssellon@ely.lib.ia.us
<input type="checkbox"/> Jaime Allard	Library Board, Rural Trustee		jaime_allard@msn.com
<input checked="" type="checkbox"/> James Higdon	Library Board, President		higsmac@mac.com
<input type="checkbox"/> Christy Frese	Library Board, Vice Pres		csfrese@aol.com
<input type="checkbox"/> Alan Wery	Library Board, Secretary		wery@southslope.net
<input checked="" type="checkbox"/> Carrie Ebel	Library Board Trustee		mattcarrie@southslope.net
<input checked="" type="checkbox"/> Jennifer Norman	Library Board Trustee		jkledford@gmail.com
<input type="checkbox"/> Bailey Freese	Library Board Trustee		freesebm@gmail.com
<input type="checkbox"/> Clary Illian	Fmr. Library Board Trustee		clary@southslope.net
<input type="checkbox"/> Dan Whitaker	City Council Member		danwhitaker319@msn.com
<input type="checkbox"/> Kay Hale	City Council Member		kfranhale@southslope.net
<input type="checkbox"/> Adam Thompson	City Administrator	319.848.4103 x 5	cityadmin@elyiowa.com

DISTRIBUTION Core Committee, Design Team

PURPOSE FEH DESIGN process

DISCUSSION

1. Review Spark Session
 - a. The last poll showed that site D and plan D3 were stand out favorites.
 - b. Multiple people agreed that they preferred the traditional version of the D plan isometric.
 - c. There were some concerns over what is included in the budgets
 - i. These budgets are meant to be total project budgets. They are meant to incorporate any costs or credits that might be incurred during this process.



- ii. These numbers include furniture, equipment, site acquisition costs, credits for selling the existing library and lots, etc.
 - d. FEH will need to get in contract with Mark Krob to discuss site acquisition costs.
 - i. FEH will contact Adam with the city and determine best steps forward for those conversations.
- 2. Next Steps
 - a. We need to get at least 40 people to attend the December 10th ATF #5 meeting to get a good poll result.
 - b. FEH is planning to refine the budget numbers and some of the favorite plans by the 5th ATF meeting.
 - c. FEH will keep the survey link open on the www.fehdesignsparks.com/livesparks site.
 - d. FEH will send Sarah images of the D site and plans for use in marketing for ATF #5.
 - e. FEH will incorporate the budget numbers to the live spark site once they have been refined.

This is the author's understanding of the items discussed. Please notify us of any discrepancies within 7 days so revised minutes can be issued.

ATTACHMENTS None